

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, March 21, 2016

6:30 pm

High School Media Center

The regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, March 21, 2016 for the purpose of discussing Board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon Roll Call the following members were present: Todd Quaintance, Sarah Ploeger, Brandon Baker, Jeff Larson, Jere Day, Aimee Struffert, Bryan Rensenbrink. Those absent: none. Superintendent Tim Truebenbach was also present.

## Changes to Agenda:

### VII. Approval of the Consent Agenda

#### D. Personnel Items

##### 3. Resignations/Retirements/Seasonal Layoff/Termination:

f. Terminate Jennie Hippie, Paraprofessional (addition)

g. Accept the resignation of Derek Miller, Grade 9 Football Coach (addition)

Motion by B. Rensenbrink, second by J. Day, to approve the agenda with the above changes. Motion carried.

## Public Forum

No one spoke at Public Forum.

## Presentations

Steve Hammero, ALC Director, presented on the ALC program to the Board.

Robyn Vosberg-Torgerson, Business Manager, presented the revised budget to the Board.

## Committee Reports

J. Larson reported on the February 29 Superintendent Evaluation Committee meeting and the March 7 Committee of the Whole meeting.

S. Ploeger reported on the February 19 Calendar Committee meeting.

B. Baker reported on the February 17 Meet and Confer meeting and the March 1, 8, and 15 Building and Grounds Committee meetings.

## Consent Agenda

Motion by B. Baker, second by A. Struffert, to approve the consent agenda.

T. Quaintance pulled the following items from the consent agenda:

- Correction to the hire of Derek Miller, Head Boys Basketball Coach (replacing Dustin Naumann), BA+20, Step 3, \$4,360 (previously approved at \$4,169 on September 21, 2015), effective November 9, 2015
- Hire Aaron Samuel, Varsity Assistant Track Coach – shared with Aimee Peterson (replacing Wendy-Hakes Anderson and Adam Isakson), BA+20, Step 2, \$1,340, effective March 14, 2016
- Hire Aimee Peterson, Varsity Assistant Track Coach – shared with Aaron Samuel (replacing Wendy-Hakes Anderson and Adam Isakson), BA+20, Step 3, \$1,387, effective March 14, 2016
- Hire Tyler Haugen, Assistant Speech Coach (replacing Cory Pedersen), BA+20, Step 1, \$1,915, effective January 11, 2016
- Hire Matt Follmuth, Junior High Baseball Coach (replacing Kurt Kragt), BA+20, Step 11, \$2,250, effective March 29, 2016
- Hire Wendy Hakes-Anderson, Head Jr. High Track Coach (replacing Karen Beckman for 1-year leave), BA+20, Step 8, \$2,087, effective March 14, 2016
- Approve the Overnight Trip Request for Girls Golf to Paynesville, April 22-24, 2016
- Approve the Overnight Trip Request for FFA to Compete at the State FFA Competition, April 24-26, 2016

Original motion to approve the remainder of the consent agenda:

- Approval of the minutes from the February 16, 2016 Regular Board Meeting
- Approval of checks numbers 640437 through 640653 and the wire transfers
- Approval of the wire transfers from Liquid Assets to PMA: \$100,000 on 2/1/16, \$165,337.50 on 2/2/16; from PMA to First National: \$550,000 on 2/26/16
- Hire Renelle Schroeder, Paraprofessional (replacing Sue Murschel), 8:30 a.m. – 12:30 p.m., 20 hours/week, \$10.70/hour, effective February 24, 2016

- Revision to the Long Term Sub Contract for Rosemary Ash (replacing Jackie Barland), BA, Step 1, \$11,832.74, effective February 18 – May 12, 2016 (was February 21 - May 31, 2016)
- Hire Becca Johnson, WSI \$9.95/hour, Lifeguard \$8.20/hour, hours vary, effective June 1 – August 26, 2016
- Hire Kayla Santema, WSI \$9.75/hour, Lifeguard \$8.00/hour, hours vary, effective March 1, 2016
- Hire Even Bartlett, Jr. High Golf Coach (replacing Kari Erickson), BA+20, Step 1, \$1,723, effective March 29, 2016
- Hire KarLee Crain, Assistant Jr. High Track Coach (replacing Aaron Samuel), BA+20, Step 1, \$1,149, effective March 14, 2016
- Accept the resignation of Joel Warner JV Football Coach, effective December 18, 2015
- Accept the resignation of MaryJo Gerads, Food Service, effective March 29, 2016
- Accept the resignation of Jerry Palmquist, Custodian, effective March 25, 2016
- Accept the resignation of Cory Pedersen, Assistant Speech Coach, effective January 29, 2016
- Accept the resignation of Kurt Kragt, Grade 7 Baseball Coach, effective March 15, 2016
- Terminate Jennie Hippie, Paraprofessional (probationary), effective March 15, 2016
- Accept the resignation of Derek Miller, Grade 9 Football Coach, effective March 15, 2016

The consent agenda was unanimously approved.

Motion by S. Ploeger, second by B. Baker to table the following hires until the Activities Director is present:

- Correction to the hire of Derek Miller, Head Boys Basketball Coach
- Hire Aaron Samuel, Varsity Assistant Track Coach – shared with Aimee Peterson
- Hire Aimee Peterson, Varsity Assistant Track Coach – shared with Aaron Samuel
- Hire Matt Follmuth, Junior High Baseball Coach
- Hire Wendy Hakes-Anderson, Head Jr. High Track Coach

S. Ploeger moved to withdraw the motion. B. Baker seconded the withdrawal.

Motion by B. Baker, second by S. Ploeger, to approve the hire of the following coaches at BA+20, Step 1, pending further clarification as to appropriate step:

- Correction to the hire of Derek Miller, Head Boys Basketball Coach
- Hire Aaron Samuel, Varsity Assistant Track Coach – shared with Aimee Peterson
- Hire Aimee Peterson, Varsity Assistant Track Coach – shared with Aaron Samuel
- Hire Matt Follmuth, Junior High Baseball Coach
- Hire Wendy Hakes-Anderson, Head Jr. High Track Coach

Roll call vote. Those voted in favor: T. Quaintance, S. Ploeger, B. Baker. Those voted against: J. Larson, J. Day, A. Struffert, B. Rensenbrink. Motion failed, 4:3.

Motion by T. Quaintance, second by A. Struffert, to table the hire Tyler Haugen, Assistant Speech Coach (replacing Cory Pedersen), BA+20, Step 1, \$1,915, effective January 11, 2016. Motion carried.

Motion by B. Rensenbrink, seconded by J. Day, to approve the following motions to be voted on separately:

- Correction to the hire of Derek Miller, Head Boys Basketball Coach (replacing Dustin Naumann), BA+20, Step 3, \$4,360 (previously approved at \$4,169 on September 21, 2015), effective November 9, 2015. Roll call vote. Those voted in favor: S. Ploeger, J. Larson, J. Day, A. Struffert, B. Rensenbrink. Those voted against: T. Quaintance, B. Baker. Motion carried, 5:2.
- Hire of Aaron Samuel, Varsity Assistant Track Coach – shared with Aimee Peterson (replacing Wendy-Hakes Anderson and Adam Isakson), BA+20, Step 2, \$1,340, effective March 14, 2016. Roll call vote. Those voted in favor: S. Ploeger, J. Larson, J. Day, A. Struffert, B. Rensenbrink. Those voted against: T. Quaintance, B. Baker. Motion carried, 5:2.
- Hire of Aimee Peterson, Varsity Assistant Track Coach – shared with Aaron Samuel (replacing Wendy-Hakes Anderson and Adam Isakson), BA+20, Step 3, \$1,387, effective March 14, 2016. Roll call vote. Those voted in favor: S. Ploeger, J. Larson, J. Day, A. Struffert, B. Rensenbrink. Those voted against: T. Quaintance, B. Baker. Motion carried, 5:2.
- Hire of Matt Follmuth, Junior High Baseball Coach (replacing Kurt Kragt), BA+20, Step 11, \$2,250, effective March 29, 2016. Roll call vote. Those voted in favor: S. Ploeger, J. Larson, J. Day, A. Struffert, B. Rensenbrink. Those voted against: T. Quaintance, B. Baker. Motion carried, 5:2.
- Hire of Wendy Hakes-Anderson, Head Jr. High Track Coach (replacing Karen Beckman for 1-year leave), BA+20, Step 8, \$2,087, effective March 14, 2016. Roll call vote. Those voted in favor: J. Larson, J. Day, B. Rensenbrink. Those voted against: T. Quaintance, S. Ploeger, B. Baker, A. Struffert. Motion failed, 4:3.

Motion by B. Baker, second by B. Rensenbrink, to approve the overnight trip request for girls golf to Paynesville, April 22 – 24, 2016 with no out-of-pocket cost to the students. Motion carried.

Motion by B. Baker, second by B. Rensenbrink, to approve the overnight trip request for FFA to compete at the State FFA Competition, April 24-26, 2016. Motion carried.

#### Principals/Directors/Coordinators Report

The Assistant High School Principal reported that 2016-2017 master scheduling is in progress and on prom.

The Elementary Principal reported on staffing requests for 2016-2017, the teacher workshop schedule, meeting with the Parent Advisory Group, PTO carnival, the Mille Lacs County Times visited with the fifth grade, Milaca Elementary has been awarded 5 positions from the Minnesota Reading Corps for 2016-2017, building schedule, and Kindergarten/Pre-K registration.

The Activities Director was not present, but provided a report to the Board that included the start of spring activities, Dru Kuchenbaker placed 3<sup>rd</sup> in the 152-weight class in AA State Wrestling, and summarized new coach hires.

The Community Education Director reported on the Planning and Implementation Grant.

The Director of Student Achievement updated the Board on the assessment schedule, curriculum updates, and an upcoming Worlds Best Workforce meeting.

The Business Manager reported on budgets, long term facilities, ACA documents, playground equipment/construction quotes, and provided a financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by B. Baker, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert to approve the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
3/1/16	Milaca PTO	Elementary	Contribution toward playground equipment	\$25,000

The motion for the adoption of the foregoing resolution was duly seconded by T. Quaintance and upon vote being taken thereon the following voted in favor thereof: T. Quaintance, S. Ploeger, B. Baker, J. Larson, J. Day, A. Struffert, B. Resenbrink

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Motion by T. Quaintance, second by S. Ploeger, to approve the 2016-2017 calendar. Motion carried.

Motion by B. Baker, second by B. Rensenbrink, to approve the revised 2015-2016 budget. Motion carried.

Motion by B. Baker, second by A. Struffert, to approve the 2017 capital equipment budget. Motion carried.

Motion by B. Baker, second by A. Struffert, to approve the 2017 budget assumptions. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to approve the Letter of Agreement with MSBA for strategic planning. Motion carried.

#### Items of Information and/or Discussion Only

The Board noted the enrollment numbers.

#### Superintendent and Board Members Items

The Superintendent requested to schedule a Special and Closed Board Meeting for April 11 at 5:30 p.m., reviewed the strategic planning timeline, that the Teacher Development and Evaluation (TD&E) and group surveyed the teachers on the Professional Learning Committees and TD&E and he is going to the Capital with Charlie Plumadore, Dave Dillan, and Greg Lerud to meet with Senators and Representative regarding the bonding bill.

T. Quaintance recommended the Superintendent receive the moving expense reimbursement in his contract as he has met the intent of the language.

S. Ploeger reported that the Community Education Advisory Council is looking for new members.

The Board reviewed the student activities account.

Motion by B. Rensenbrink, second by J. Day, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:52 p.m.

Respectfully submitted,

  
Chairperson

April 18, 2016

Date

  
Clerk

April 18, 2016

Date